



Board of County Commissioners Agenda Request

20 Agenda Item #

Requested Meeting Date: 4-8-25

Title of Item: Final Contract Payment #20244

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: Authorization by the following resolution is requested to make final payment to Lot Pros, Inc, Fergus Falls, MN in the amount of \$1,796.84 for Contract No. 20244, which included bituminous crack sealing on various county highways. The final contract amount of \$179,683.85 is 0.61% above the bid amount of \$178,596.50.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve resolution		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 1,796.84 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Contract Number: 20244
Final Pay Request Number: 5

Project Number	Project Description
CP 001-090-042	2024 Crack Sealing

Contractor: Lot Pros Inc. P.O.Box 423 Fergus Falls, MN 56537	Vendor Number: 15335 Up To Date: 01/03/2025
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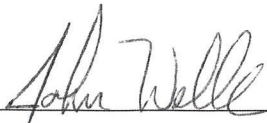
Contract Amount		Funds Encumbered	
Original Contract	\$178,596.50	Original	\$178,596.50
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$178,596.50	Total	\$178,596.50

Work Certified To Date	
Base Bid Items	\$179,683.85
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$179,683.85

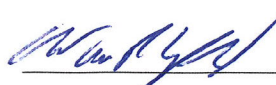
Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 001-090-042	\$0.00	\$179,683.85	\$0.00	\$177,887.01	\$1,796.84	\$179,683.85

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$179,683.85	\$0.00	\$177,887.01	\$1,796.84	\$179,683.85
Percent: Retained: 0%			Percent Complete: 100.61 %		
Amount Paid this Final Pay Request: \$1,796.84					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


John Welle – P.E. No. 24340
Aitkin County Highway Engineer

1-6-25
Date


Lot Pros Inc.

2-6-25
Date

03-303-6360
Account Number

Project No. : CP 001-090-042
Final Pay Request No. : 5
Contract No.: 20244

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 1-6-25 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$179,683.85 and agrees to the amount of \$1,796.84 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Lot Pros Inc.

By [Signature]

And _____ And _____ State of, MINNESOTA

On This 7TH Day FEBRUARY, 2025, Before me appeared WALTER ZELINSKY To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as HIS free to act and deed

(Corporate Acknowledgment)

WALTER ZELINSKY And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the PRESIDENT and _____ of the

LOT PROS INC. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

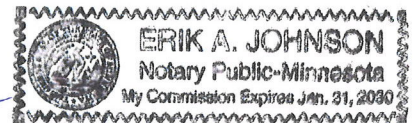
_____ and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in OTTER TAIL County

Seal Expires 01-31-2030

Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

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Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20244
Final Pay Request No. 5

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20244
Contractor: Lot Pros Inc.
Date Certified: 1/03/2025
Payment Number: 5

Whereas; Contract No. 20244 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of _____

I, _____, Aitkin County Administrator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____.

Signed By _____

Aitkin County Administrator

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2024-07-01	\$86,329.25	\$4,316.46	\$82,012.79
2	2024-07-19	\$67,812.50	\$3,390.63	\$64,421.87
3	2024-07-30	\$25,542.10	\$1,277.10	\$24,265.00
4	2024-11-01	\$0.00	(\$7,187.35)	\$7,187.35
5	2025-01-03	\$0.00	(\$1,796.84)	\$1,796.84

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
328th Ave (Fleming Township)		\$6,185.80	\$0.00	\$6,123.95	\$61.85	\$6,185.80
CSAH 1		\$15,413.20	\$0.00	\$15,259.06	\$154.14	\$15,413.20
Municipal		\$4,041.00	\$0.00	\$4,000.58	\$40.42	\$4,041.00
Rural		\$49,124.00	\$0.00	\$48,632.75	\$491.25	\$49,124.00
CSAH 12		\$18,302.70	\$0.00	\$18,119.68	\$183.02	\$18,302.70
Municipal		\$3,369.00	\$0.00	\$3,335.31	\$33.69	\$3,369.00
Rural		\$20,653.25	\$0.00	\$20,446.72	\$206.53	\$20,653.25
CSAH 17		\$24,432.90	\$0.00	\$24,188.58	\$244.32	\$24,432.90
CSAH 28		\$38,162.00	\$0.00	\$37,780.38	\$381.62	\$38,162.00

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
008	Local - Maintenance	\$1,660.88	\$165,079.50	\$165,079.50	\$166,088.05
009	Township	\$61.85	\$6,092.00	\$6,092.00	\$6,185.80
012	Local - Municipal Maintenance	\$74.11	\$7,425.00	\$7,425.00	\$7,410.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
CP 001-090-042	1	2024-07-01	\$86,329.25	\$4,316.46	\$82,012.79
CP 001-090-042	2	2024-07-19	\$67,812.50	\$3,390.63	\$64,421.87
CP 001-090-042	3	2024-07-30	\$25,542.10	\$1,277.10	\$24,265.00
CP 001-090-042	4	2024-11-01	\$0.00	(\$7,187.35)	\$7,187.35
CP 001-090-042	5	2025-01-03	\$0.00	(\$1,796.84)	\$1,796.84

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-090-042	328th Ave (Fleming Township)	\$6,185.80	\$0.00	\$6,123.95	\$61.85	\$6,185.80
CP 001-090-042	CSAH 1	\$15,413.20	\$0.00	\$15,259.06	\$154.14	\$15,413.20
CP 001-090-042	CSAH 10 / Municipal	\$4,041.00	\$0.00	\$4,000.58	\$40.42	\$4,041.00
CP 001-090-042	CSAH 10 / Rural	\$49,124.00	\$0.00	\$48,632.75	\$491.25	\$49,124.00
CP 001-090-042	CSAH 12	\$18,302.70	\$0.00	\$18,119.68	\$183.02	\$18,302.70
CP 001-090-042	CSAH 15 / Municipal	\$3,369.00	\$0.00	\$3,335.31	\$33.69	\$3,369.00
CP 001-090-042	CSAH 15 / Rural	\$20,653.25	\$0.00	\$20,446.72	\$206.53	\$20,653.25
CP 001-090-042	CSAH 17	\$24,432.90	\$0.00	\$24,188.58	\$244.32	\$24,432.90
CP 001-090-042	CSAH 28	\$38,162.00	\$0.00	\$37,780.38	\$381.62	\$38,162.00

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
CP 001-090-042	008	\$1,660.88	\$165,079.50	\$165,079.50	\$166,088.05
CP 001-090-042	009	\$61.85	\$6,092.00	\$6,092.00	\$6,185.80
CP 001-090-042	012	\$74.11	\$7,425.00	\$7,425.00	\$7,410.00

Contract Item Status										
Project	Line Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date	
CP 001-090-042	1	2021.501 MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	2	2331.619 SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$80.00	190.1	0	\$0.00	192.64	\$15,411.20	
CP 001-090-042	3	2563.601 TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	4	2021.501 MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	5	2331.619 SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$90.00	584	0	\$0.00	590.7	\$53,163.00	
CP 001-090-042	6	2563.601 TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	7	2021.501 MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	8	2331.619 SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$70.00	144.7	0	\$0.00	143.27	\$10,028.90	
CP 001-090-042	9	2563.601 TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	10	2021.501 MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	11	2331.619 SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$70.00	116.2	0	\$0.00	118.14	\$8,269.80	
CP 001-090-042	12	2563.601 TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	13	2021.501 MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	14	2331.619 SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$75.00	321	0	\$0.00	320.27	\$24,020.25	
CP 001-090-042	15	2563.601 TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	16	2021.501 MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	17	2331.619 SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$65.00	374.9	0	\$0.00	375.86	\$24,430.90	
CP 001-090-042	18	2563.601 TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00	
CP 001-090-042	19	2021.501 MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00	

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-090-042	20	2331.619	SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$90.00	422.4	0	\$0.00	424	\$38,160.00
CP 001-090-042	21	2563.601	TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00
CP 001-090-042	22	2021.501	MOBILIZATION	LS	\$1.00	1	0	\$0.00	1	\$1.00
CP 001-090-042	23	2331.619	SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$70.00	87	0	\$0.00	88.34	\$6,183.80
CP 001-090-042	24	2563.601	TRAFFIC CONTROL	LS	\$1.00	1	0	\$0.00	1	\$1.00
Base Bid Totals:								\$0.00		\$179,683.85

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
CP 001-090-042	CSAH 28 - FROM US HWY 169 TO TH 210	\$0.00	\$38,162.00
CP 001-090-042	CSAH 1 - FROM CSAH 22 TO END OF PAVEMENT	\$0.00	\$15,413.20
CP 001-090-042	CSAH 17	\$0.00	\$24,432.90
CP 001-090-042	CSAH 15	\$0.00	\$24,022.25
CP 001-090-042	CSAH 12 - FROM CSAH 39 TO TH 47	\$0.00	\$8,271.80
CP 001-090-042	CSAH 12 - FROM 375TH AVE TO LANIE'S CORNER	\$0.00	\$10,030.90
CP 001-090-042	CSAH 10 - FROM CSAH 3 TO CSAH 18	\$0.00	\$53,165.00
CP 001-090-042	328TH AVE	\$0.00	\$6,185.80

Contract Change Item Status										
Project	CC	Line/Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
Contract Change Totals:								\$0.00		\$0.00

Contract Change Totals			
Number	Description	Effective Date	Amount

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

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Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total	\$179,683.85
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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 8, 2025

By Commissioner: xxx

20250408-xxx

Final Contract Payment #20244

WHEREAS, Contract No. 20244 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Lot Pros Inc. in the amount of \$1,796.84.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, John Welle, County Engineer, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of April 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of April 2025

John Welle
County Engineer